

United States Department of Agriculture



Natural Resources Conservation Service
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*Helping People
Help the Land*

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Transmitted via Email

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MINNESOTA BULLETIN NO. 270-7-1

SUBJECT: IRM – TELECOMMUNICATIONS

Purpose. To provide guidance when placing teleconference calls.

Expiration Date. September 30, 2008

Reminder, when employees are making arrangements for teleconference calls, **DO NOT** ask for an 800 number. If all parties are calling from government lines, it has been determined that it costs about 30% less to pay the long distance charge than pay for the 800 service.

If some of the callers are not on government lines, have them use their calling cards.

Contact Laurie Otte, Management Services Specialist if you have any questions.

WILLIAM HUNT
State Conservationist

DIST: AE